

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
JULY 28, 2015

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, July 28, 2015, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:00 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Lori McKittrick. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
Lesia Dobo  
Tony Guy  
Rob Harmotto  
Lori McKittrick  
Anna Segner

Members Absent:  
Daniel Santia  
Jeffrey Winkle

Also in attendance were: Dr. Charles M. Reina, Superintendent; Frank Paganie, on behalf of John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Korri Kane and Douglass Rowe, Principals; and visitors.

Mr. Bufalini asked for approval of minutes.

MOTION #1

By John Bowden, seconded by Rob Harmotto, to approve the June 23, 2015 Business Meeting minutes as presented. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #2

By Lesia Dobo, seconded by Lori McKittrick, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of June 2015, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of June 2015, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of June 2015, as presented, and make said statements a part of these minutes.

At this time, the agenda was reviewed in its entirety.

VISITOR'S COMMENTS

Lisa Serapiglia, Glenn Calhoon and Mark Washington discussed the fundraising activities of the football boosters.

Rich Kerlin, President of the Band Boosters, asked if there were any questions regarding the band trip to Orlando, Florida in April.

Korri Kane introduced the new elementary teachers, Amy Burak, Tony O'Brien and Kaitlin Daley.

Linda Helms from the B.F. Jones Memorial Library gave an update on summer activities at the library.

Dr. Reina discussed ALICE training (alert – lockdown – inform – counter – evacuate), which took place this past spring. The next step is to roll out the program to District staff on the first in-service day. Discussions continue on how to roll out the program to parents and students.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Lesia Dobo, Chair**

**MOTION #3**

By Lesia Dobo seconded by John Bowden to approve the 2015-2016 Senior High School Exam Schedule. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

**MOTION #4**

By Lesia Dobo, seconded by Rob Harmotto, to approve items 1 through 5 in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Contract renewal with Glade Run Lutheran Services to provide educational programming for students attending St. Stephens Academy for the 2015-2016 school year.
2. Contract with American Staffing Services, Inc. to provide nursing services on an as needed basis for the 2015-2016 school year.
3. Consulting Services Agreement with FAB Reporting Solutions LLC in the amount of \$15,000, effective September 1, 2015 through August 31, 2016.
4. Service Proposal with the Beaver Valley Intermediate Unit to provide ESL (English as a Second Language) Services for the 2015-2016 school year.
5. Service Agreement with the Watson Institute to provide educational, therapeutic and consulting services to the District for the 2015-2016 school year.

**MOTION #5**

By Lesia Dobo seconded by Tony Guy, to approve the request of Nancy Daltorio for a sabbatical leave for the 2015-2016 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #6

By Lesia Dobo, seconded by Lori McKittrick, to approve items 1 and 2 in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Appointment of the following:
  - a. Dr. Moka as District Physician - \$10 per exam;
  - b. Optometric Care as District Vision Examiner - \$3.25 per exam; and
  - c. Dr. Timothy Ungarean to provide dental exams - \$5 per exam.
  
2. Approve closing the following student activity club accounts and the transfer of balances into the Senior High Student Council Account:
  - a. Junior High Bowling Club \$15.17
  - b. Junior High Sign Language Club \$54.71

MOTION #7

By Lesia Dobo seconded by Anna Segner, to approve the request of Alexis Graef to hold a toy drive at the elementary schools this fall to benefit Children's Hospital. This is Alexis' senior project. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #8

By Lesia Dobo seconded by John Bowden, to approve the request of Kit Keiper for the Senior High Marching Band to travel to Orlando, Florida April 8, 2016 through April 12, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

By Lesia Dobo seconded by Anna Segner, to approve the request of Mark Washington to conduct a program entitled "Coaching Boys Into Men", a violence prevention program for athletic coaches. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #10

By Lesia Dobo, seconded by Lori McKittrick, to approve items 1 through 8 in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Alexis Lavrich, a student at Robert Morris University, to fulfill a field experience placement at Hopewell Elementary School under the guidance of Cathy Radford and a student teacher placement at Margaret Ross Elementary School for eight weeks under the guidance of Laura Buchanan, and Hopewell Junior High School for eight weeks under the guidance of Aubre Lindner.
2. Tony Priore, a student at Robert Morris University, to fulfill a field experience placement at Margaret Ross Elementary School under the guidance of Kelly Pratte and a student teacher placement at Margaret Ross Elementary School for eight weeks under the guidance of Ciara Cutone, and Hopewell Junior High School for eight weeks under the guidance of Susan Harcar.
3. Breanna Berkshire, a student at Geneva College, to fulfill special education field experience placement at Hopewell Junior High School, under the guidance of Susan Burak.
4. Jeanna Postupac, a student at Geneva College, to fulfill special education field experience placement at Hopewell Junior High School, under the guidance of Arleen Tierney.
5. Christiana Phillips, a student at Geneva College, to fulfill student teacher placement at Hopewell Junior High School, under the guidance of Jessica Muller.
6. Alicia Dinell, a student at Clarion University, to fulfill student teacher placement at Hopewell Junior High School, under the guidance of Susan Harcar.
7. Holly Macbeth, a student at Slippery Rock University, to fulfill student teacher placement at Margaret Ross Elementary School, under the guidance of Patty Jo Glatz, and at Hopewell Junior High School, under the guidance of Aubre Lindner.
8. Kim Guyaux, a student at Grand Canyon University, to fulfill a student teacher placement at Hopewell High School, under the guidance of Rosetta Dufalla and Martin Byrnes.

MOTION #11

By Lesia Dobo seconded by Lori McKittrick, to approve the request of Ashley Uhrine to conduct a study with 7<sup>th</sup> grade students on “how summarization affects student understanding in math class”. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Athletics by Tony Guy**

MOTION #12

By Tony Guy, seconded by Anna Segner, to approve the employment of Tony Ciucci as football statistician for the 2015 season at a stipend of \$80 per game. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By Tony Guy, seconded by Lori McKittrick, to approve the Agreement with Greater Pittsburgh Physical Therapy to provide assistant athletic trainer services supporting the District’s Athletic Director/Trainer, Mr. Don Short, in the amount of \$18,000.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Tony Guy, seconded by Lesia Dobo, to approve the request from the Hopewell Vikings Football Boosters for Kenny Ross Toyota-Scion to display two new automobiles within Tony Dorsett Stadium during home football games during the 2015 football season. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Buildings and Grounds by Anna Segner, Chair**

MOTION #15

By Anna Segner, seconded by Lori McKittrick, to approve the request from the YMCA to operate an extended day childcare program at Hopewell Memorial Junior High School for the 2015-2016 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Anna Segner, seconded by John Bowden, to approve the request from David Tadich for the use of the Junior High School baseball fields for the Serbian National Softball Tournament on August 1, 2015 from 9:30 a.m. until 7:00 p.m. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #17

By Anna Segner, seconded by Lesia Dobo, to approve the proposal from Foreman Architects for professional services with respect to the following: MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- a. Senior High School Auditorium renovations; and
- b. Roof replacement and renovations to the bus garage.

APPROVAL OF GROUPED ITEMS

MOTION #18

By Anna Segner, seconded by Tony Guy, to approve items 1 and 2, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request from the Hopewell Area Aqua Club to use the pool for practices and meets for the 2015-2016 season.
2. Request from Hopewell Youth Basketball to use Gym A at the Junior High School Monday through Friday from 6:30 p.m. until 8:30 p.m. and on Saturday from 8 a.m. until 12:00 p.m. from September through April for practice and games.

MOTION #19

By Anna Segner, seconded by John Bowden, to approve the quote from Tudi Mechanical Systems in the amount of \$17,083.00 for three Transient Voltage Surge Protection Units at Hopewell Memorial Junior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Finance and Budget by John Bowden, Chair**

APPROVAL OF GROUPED ITEMS

MOTION #20

By John Bowden, seconded by Anna Segner, to approve items (1) through (3) and to ratify item (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$540,081.22
2. Capital Reserve Fund payment in the amount of \$46,411.56

3. Cafeteria Fund payments in the amount of \$778.21
4. General Fund payments in the amount of \$3,001,884.99

APPROVAL OF GROUPED ITEMS

MOTION #21

By John Bowden, seconded by Anna Segner, to approve items (1) through (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative call vote of all Directors in attendance.

1. Renew the following insurance coverage through PSBA Insurance Trust for the period July 1, 2015 through June 30, 2016:

Privacy and Network Liability	\$9,560
School Leaders Liability	\$17,454
General Liability/Excess Liability	\$110,443
Automobile	\$41,952
2. Approve insurance coverage through HM Casualty to provide Workers Compensation insurance for the period of July 1, 2015 through June 30, 2016 at a cost of \$225,757.
3. Renew interscholastic athletic, voluntary, and catastrophic student accident insurance for the 2015-2016 school year through AG Administrators and PSBA at an annual premium of \$9,925.
4. Appointment of Mary Ellen Oros as deputy tax collector for Hopewell Township.

**Nutrition and Food Services by Lori McKittrick, Chair**

MOTION #22

By Lori McKittrick, seconded by Anna Segner, to approve the increase in meal prices for the 2015-2016 school year by \$.25 per tier. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- a. \$2.50 for secondary students; and
- b. \$2.25 for elementary students.

MOTION #23

By Lori McKittrick, seconded by Tony Guy, to approve the purchase of meals by Our Lady of Fatima for the 2015-2016 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Personnel by Rob Harmotto, Chair**

**MOTION #24**

By Rob Harmotto, seconded by Lesia Dobo, to approve the employment of Tonya O'Brien, 4<sup>th</sup> grade teacher at Margaret Ross Elementary School, at Step 1 of the bachelor's scale, effective August 24, 2015. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #25**

By Rob Harmotto, seconded by Lori McKittrick, to approve the employment of Kaitlin Daley, Elementary Computer Technology teacher, at Step 1 of the bachelor's scale, effective August 24, 2015. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #26**

By Rob Harmotto, seconded by John Bowden, to approve the employment of Amy Burak, 3<sup>rd</sup> grade teacher at Independence Elementary School, at Step 1 of the bachelor's scale, effective August 24, 2015. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #27**

By Rob Harmotto, seconded by Lori McKittrick, to approve the employment of Sean Veights, math teacher at the Senior High School, at Step 1 of the bachelor's scale, effective August 24, 2015. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

**MOTION #28**

By Rob Harmotto, seconded by Anna Segner, to approve items 1 through 9, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Mike Cicone, wrestling coach, effective July 28, 2015.
2. Resignation of Megan Grabski, girls' soccer coach, effective July 28, 2015.
3. Resignation of Brittany Grabski, girls' soccer coach, effective July 28, 2015.
4. Resignation of Tiffany Wise, girls' soccer coach, effective July 28, 2015.

5. Resignation for retirement of Robert Fodse, custodian, effective June 30, 2015.
6. Fall and winter coaches and salaries.
7. 2015-2016 recreation program.
8. Athletic Official Pay Scale for 2015-2016.

#### Superintendent's Report

Dr. Reina welcomed the new employees to the District. He also said they were still in the process of filling a vacancy at the Senior High School.

Dr. Reina congratulated Robert Fodse on his retirement.

Dr. Reina said that Mr. Salopek had ended negotiations with the producers of Friday Night Tykes. Hopewell Youth Football will not be participating in the program.

Dr. Reina reported that the buildings are looking good and will be ready to go for the start of the school year.

#### Solicitor's Report

Nothing to report.

#### Unfinished Business

Nothing to report.

#### Upcoming School Board Meetings

August 11, 2015, Regular Work Meeting, Central Administration  
August 25, 2015, Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Rob Harmotto, seconded by John Bowden, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 8:12 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary